

TOP SHELF

Organize • Coordinate • Create

Job Title	Marketing/Social Media Manager
Type	Internship
Job Location	Remote
Posted On:	09/18/2025

About Top Shelf Organizing:

Top Shelf Organizing is a professional organizing company based in Nashville. We work in every area of the home, from the basement to the attic, storage sheds, storage units, prepping homes for moves, packing and unpacking new homeowners as well as helping busy moms with our 'Tidy Up' service.

Job Function:

Marketing & Communications

Job Summary:

Implement marketing plan created specifically for Top Shelf and potentially take over social media account as well.

Job Description:

I worked with students in a marketing grad program and they created a full marketing plan for my business however I don't have the time or talent to take advantage of all of their hard work. I need someone who has a few hours each week to help me tackle their plan as well as helping with social media.

Requirements / Qualifications:

Marketing background
Knowledge of social media trends

Compensation (Salary or Hourly Rate)

N/A

Benefits:

N/A

How to Apply

Please email jenna@topshelforganizing.com

More questions email: jenna@topshelforganizing.com